

9 Guiding Questions for Planning Professional Learning

1. What is the **data** that were used to identify the need for this professional learning? How was the data analyzed? (This is the ‘why for the what’.)
2. What is the **goal** of this professional learning? How does it align with the building/district goals? (What do you want the outcomes to be?)
3. What is the **content** that has been selected to address the goal? How was the research base utilized in the selection of the content?
4. Who will **provide** the content input? How will the plan for implementation and collection of results data be shared with participants?
5. What is the plan for the **design** of the professional learning? How will **theory, demonstration, practice, collaboration, implementation, and coaching** be included in the design and delivery? (What will the follow-up be? On going PL?)
6. What **data** will indicate that the work has been successful? How will the data be collected, analyzed, shared and used to make future decisions? (Student work sample outcomes? Implementation walk-throughs? Data team follow-up? Intervention data?)
7. What is the connection of this work to the **Individual Teacher Career Development Plan and Evaluation Process**? (Is this work responsive to the teachers’ individual plans?)
8. How do you know this work is **impacting** student **learning** and students are **applying** their learning? (Student work sample outcomes? Implementation walk-throughs? Data team follow-up? Intervention data?)
9. How do you decide the time and energy to be spent on this professional learning? (Goal is to achieve focus on high impact strategies with the least amount of effort.)